

## Bletchley and Fenny Stratford Town Deal Advisory Group

**Tuesday 05 December 2023, 17:30 – 19:00**

**Institute of Technology and Microsoft Teams**

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| <p><b>Attendees:</b><br/>         Cllr Veronica Belcher (VB) West Bletchley Council, Darrel Canvin (DC) MKCC, Clare Baars (CBG) Leon Residents Association, Valda Stuckey (VS) BPARA Residents Association, Yvette Lamidey (YL) Federation of Small Businesses, Mags Noble (MN) Representative for Neighbourhood Plan</p> |
| <p><b>Online Attendees Stood Down Due to Technical Issues:</b><br/><br/>         Cllr Ed Hume (EH) Ward Councillor, Cllr Nigel Long (NL) Ward Councillor, Cllr Waqas Ahmad (WA) Ward Councillor,</p>  |
| <p><b>Apologies:</b><br/>         Lorraine Andrews (LA), Ayesha Khanom (AK), Cllr Emily Darlington (ED), Cllr Ethaniel Kelly-Wilson (EK), Cllr Mo Imran (MO), Roger Bradbury (RB), Arosh Ali (AA) Mosque Representative, Mariee Wymer (ME) Lakes Resident Association, Cllr Mohammed Khan (MK) Ward Councillor</p>        |
| <p><b>Action Notes:</b><br/>         Emma Pierce (EP) MKCC</p>  |

|    | Discussion items  | Action              |
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| 1. | <p><b>Welcome Introductions and Apologies</b></p> <p>Due to technical issues the meeting wasn't able to proceed in a hybrid format and the online attendees were stood down before the meeting commenced. VB advised that she will provide feedback to those who dialled in remotely.</p>   |                     |
| 2. | <p><b>Recap of minutes and actions from previous meeting</b></p> <ul style="list-style-type: none"> <li>A mature student has been identified as a possible group member. Whilst they don't fulfil the original remit for a youth attendee it was agreed that as a student, they could still be a valuable member and represent wider student views.</li> <li>The updated Terms of Reference will be shared with the Town Deal Board on 19 December for sign off</li> </ul> <p><b>Action:</b> To share the final version of the Terms of Reference with the Advisory Group.</p> <p><b>Action:</b> To add future agendas to the meeting invite as well as sending details via email to ensure all members capture the meeting invite details.</p> | <p>DC</p> <p>DC</p> |

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|                  | <p><b>Action:</b> To continue to identify additional membership whose represent the communities of Bletchley &amp; Fenny Stratford.</p>  | <p><b>All</b></p>                 |
| <p><b>3.</b></p> | <p><b>Update on Community Engagement Initiatives</b></p> <p>Community engagement has been raised as one of the biggest programme issues that needs addressing. As a result a community engagement specialist is being appointed for a duration of 8-weeks with the aim of:</p> <ol style="list-style-type: none"> <li>1) Auditing our current communication channels</li> <li>2) Understanding who our audience is, what audience we are currently failing to target and to map out community networks.</li> <li>3) To produce a community engagement strategy which would benefit the delivery of this programme.</li> </ol> <p>Up to 10 interviews will be conducted with stakeholders including the Advisory Group and Town Deal Board members which are likely to take place in January</p> <p>The programme team are currently in the process of making an appointment and will update the Advisory Group once this has been completed.</p> <p><b>Commonplace</b></p> <p>The interactive community engagement platform will be set up for use ahead of the Christmas break. We will continue to utilise the tool for future phases of community engagement. The first activity will likely be a business survey on the Public Realm Improvements project (PRI).</p> <p><b>Action:</b> CBG requested some Commonplace examples that can be shared to the group.</p> <p><b>Groundbreaking Bletchley and Fenny Stratford Website</b></p> <p>The website requires an upgrade due to its limited functionality. As a result a number of updates have been procured which should result in an improved website over the coming months.</p> <p><b>Newsletters</b></p> <p>Bletchley newsletters are now being sent out monthly.</p> <p><b>Action:</b> To check that all Advisory group members are on the newsletter subscriber list.</p> <p><b>Consultation</b></p> <p>Several schemes are in the pipeline throughout 2024 particularly in relation to the PRI project – the community engagement strategy will feed into the timeline of activity.</p> <p>VB reminded group members to continue reaching out to residents they represent and neighbours to raise awareness of the community engagement opportunities.</p> | <p><b>DC</b></p> <p><b>EP</b></p> |

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|           | <p>VS raised the challenges of English being a second language to many residents, which community engagement strategy will help address.</p>   |  |
| <b>4.</b> | <p><b>Brunel Consultation Feedback and Conclusions</b></p> <p>The consultation has been extended until 31 December. An additional drop-in session is due to take place at the Duncombe community centre on 18 December between 18:00 – 20:00. This information can be shared widely from 06 December.</p> <p>The consultation results are expected in January and the programme team will look to arrange an additional Advisory group meeting to share the consultation results.</p> <p>CBG highlighted that communicating the outcomes of Delegated Decisions is taking too long and the process needs to be quicker.</p> <p>CBG requested that dates of future consultations are proactively shared with group members via email in advance as part of the ongoing engagement work. DC agreed this would be a fair expectation for the group.</p>   |  |
| <b>5.</b> | <p><b>Programme Update</b></p> <p>DC provided an update. The Innovation Hub project will cease to exist due to viability issues highlighted during the soft market testing process. At a recent meeting with the Town Deal Board it was unanimously agreed that funds would be reallocated within the programme. At this stage a new project would be deemed too much of a risk by DLUHC.</p> <p>The additional funds will be reallocated to the following projects</p> <ul style="list-style-type: none"> <li>• Revolving Development Fund</li> <li>• PRI</li> <li>• Redways</li> </ul> <p>Note that the amounts are subject to approval from DLUHC.</p> <p>YL and CBG queried why RDF got the large uplift when it was already heavily funded when PRI would probably benefit more. DC confirmed that an assessment was undertaken and a decision was made off by the Town Deal Board. This assessment considered the projects ability to help address the outputs and outcomes of the Innovation Hub project, overall deliverability by March 2026, any project risk and benefits that the funds would deliver.</p> |  |
| <b>6.</b> | <p><b>Advisory Group Member Networks</b></p> <p>VB and CBG will continue to follow up Youth groups and will share details with DC.</p> <p>CBG suggested Red House Surgery patient group and practice manager as key stakeholders, alongside other primary care centres and civic and social services e.g. GPs, children’s centres.</p> <p>CBG further suggested that estate agents should be key stakeholders as they will need to be aware of future developments to provide information to</p>   |  |

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|           | incoming families and promote positive aspects of the future of the Bletchley community. |  |
| <b>7.</b> | <b>AOB</b><br><br>There was none.  |  |